

SECTION III.

E D U C A T I O N

Name and Address of School (Include High School, Colleges and Graduate School)	Degree, Diploma, or Number Graduate Hours Toward Advanced Degree/Year Awarded	MAJOR	MINOR

**** A College Transcript is Required to Complete Application. Send as soon as possible.****

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SECTION IV.

TEACHING EXPERIENCE

Report in chronological order all teaching and administrative school experience. First year teachers, please include student teaching. Continuous experience in one system should be reported on one line. Do not report substitute teaching. If necessary, attach additional pages.

Name of School and Address (Include Name and County)	DATES		Grades or Subjects Taught
	FROM	TO	

If applicable: Actual Years of Experience _____ Salary Years of Experience _____

Please provide a copy of your evaluations for last year including your annual summary evaluation.

Have you taught sufficient years in any other Georgia public school system to acquire tenure under the Georgia Fair Dismissal Law? Yes No If yes, give system name and date. _____

SECTION V.

MILITARY EXPERIENCE

Branch of Service	Period of Duty (Month and Year)	Final Discharge (Month and Year)

SECTION VI.

REFERENCES

Give at least five references. These should be persons who can evaluate your fitness for the position you seek. Include principals, superintendents, supervising teachers, college professors, or others under whom you have most recently worked. At least one of your references should be able to comment on your character.

Name	Position	Address	Telephone Number	
			Home	Work

SECTION VII.

In your handwriting, please write a brief statement explaining why you chose to enter the teaching profession.

SECTION VIII.

Have you ever pled guilty to or been convicted of any offense relating to the manufacture, distribution, sale or possession of any illegal drugs? Yes No

If yes, please attach a complete explanation including date of plea or conviction, county and state of plea or conviction, and disposition of plea and conviction.

Have you ever been charged with, pled guilty to or no contest to (nolo contendere), or convicted of any other felony or misdemeanor other than minor traffic offenses? Yes No.

If yes, attach an explanation.

PLEASE READ CAREFULLY.

In compliance with the Georgia's Drug-Free Work Force Act of 1990, the McIntosh County Board of Education has developed a comprehensive drug-free awareness program to inform employees about: 1) The dangers of workplace drug abuse; 2) The employer's drug-free workplace policy; 3) Available drug counseling, rehabilitation, and employee assistance program; and 4) The penalties applicable to employees for drug abuse violations.

Personal Affirmation of Applicant

NOTICE: The furnishing of false or misleading information or the intentional withholding of material facts, including facts concerning one's criminal record, will constitute grounds for immediate termination.

I understand and agree to a criminal record check as provided by Georgia Law O.C.G.A. §20-2-211, the policies and rules of the State Board of Education and of the McIntosh County Board of Education. I agree to be fingerprinted by the appropriate law enforcement officials. I also agree to sign the appropriate forms which the McIntosh County Board of Education and the law enforcement agency may require me to sign consenting to a criminal record check through the National Crime Information Center and the Georgia Crime Information Center.

If offered employment by the McIntosh County Board of Education, I understand that:

- I am responsible for paying the fee for the background check/fingerprinting;
- I will be issued only a temporary contract of employment pending the outcome of a criminal record check; and
- I will abide by all policies and regulations set forth by the McIntosh County Board of Education.

By signing this application, I authorize a full investigation of the information given in this application and consent to the representatives of the McIntosh County Board of Education to contact my references, previous employers, schools attended, court officials, and law enforcement authorities. I also understand that any misrepresentation or omission of any information requested shall be a reason for not being considered for employment or termination from employment.

Signature of Applicant _____

The McIntosh County Board of Education is an Equal Opportunity Employer and does not discriminate in employment on the basis of race, color, sex, religion, creed, national origin, age or any disability as defined by the American with Disabilities Act of 1990.

**Director of Personnel
McIntosh County Schools
200 Pine Street
Darien, Georgia 31305**

This application, transcript, references, and other data are the property of the McIntosh County Board of Education and will not be returned to the applicant. Your application will be retained in our files for two years from date received.

CERTIFICATED PROFESSIONAL PERSONNEL

Criminal Record Check

It is the policy of the McIntosh County Board of Education to comply with O.C.G.A. §20-2-211, as amended by the 1994 General Assembly by Senate Bill 526, and the implementing regulations as promulgated by the State Board of Education.

Every person who is employed for the first time by the McIntosh County Board of Education to fill a certificated position with this school district shall be fingerprinted and have a criminal record check prior to the issuance of a standard school year contract of employment. The method of obtaining fingerprints and of submission to the Georgia Crime Information Center and National Crime Information Center shall be as prescribed by O.C.G.A. §20-2-211, as amended, and by the State Board of Education's policies, rules and regulation. The person so employed shall be required to pay all costs associated with the background check.

On and after January 1, 2011, all educators employed by a local unit of administration shall hold a valid clearance certificate. 'Clearance certificate' means a certificate issued by the Professional Standards Commission that verifies that an educator has completed fingerprint and criminal background check requirements as specified in Code Section 20-2-211.1, and that the individual does not have a certificate that is currently revoked or suspended in Georgia or any other state.

A local unit of administration may employ an educator who does not already hold a valid clearance certificate, provided the individual has applied for a clearance certificate, for a maximum of 20 days in order to allow for the receipt of the results of the criminal record check and issuance of the clearance certificate.

Local units of administration shall have the authority and responsibility to order criminal record checks pursuant to this Code section through the Georgia Crime Information Center and the Federal Bureau of Investigation and shall have the authority to receive the results of such criminal record checks. Local units of administration shall also have the authority to forward the results of criminal record checks to the Professional Standards Commission as necessary regarding potential violations of the code of ethics for educators. The Professional Standards Commission shall also have the authority to order criminal record checks pursuant to this Code section through the Georgia Crime Information Center and the Federal Bureau of Investigation and shall have the authority to receive the results of such criminal record checks.

At the discretion of local units of administration, fees required for a criminal record check by the Georgia Crime Information Center, the National Crime Information Center, or the Federal Bureau of Investigation, or the United States Department of Justice shall be paid by the individual seeking employment or making application to the Professional Standards Commission.

In the event the criminal record check reflects the employee has been charged with, pleaded to or been convicted of an offense other than a minor traffic violation, the Superintendent shall bring the matter to the Board of Education at its next meeting or sooner, if warranted, for a decision. If the Superintendent elects, the employee may continue in the employment of the school district pending final Board decision.

